

# General Information



Accredited by the Middle States Association (MSA-CESS)  
Recognized as a *Centro Extranjero* (foreign school) by the *Generalitat de Catalunya*: School code:  
08073983  
CEEB: 792-151

## ACADEMIC PROFILE 2023-2024

**Head of School:** Ms. Melanie Rose  
**Deputy Head:** Ms. Aisling Lawless  
**Assistant Head:** Ms. Kathryn Morrison  
**IB PYP Coordinator:** Ms. Lauren Hopkins

**Director of Admissions:** Mr. Carlos F. Lizardi Malléns  
**Guidance Counselor:** Ms. Jennifer Ferrara  
**Academic Administrator:** Ms. Angelina Izzo

**Mission Statement:** The mission of ES American School is to be an exemplary learning and athletic community. We challenge ourselves to be better through an emphasis on critical thinking, and intellectual and social awareness. Students develop a passion for learning through individualized support in a nurturing environment. Our success is founded on effective communication and an engaging academic curriculum.

**Vision Statement:** Our constant endeavor is to inspire and empower students to be lifelong learners. We promote excellence and independent critical thinking in a culturally diverse, ever-changing society. We strive to create confident students who will have the necessary tools to become high achieving 21st century global citizens.

**Anti-discrimination Policy:** ES American School does not discriminate on the basis of race, color, sex, age, religion, sexual orientation, national or ethnic origin, or physical disability.

**The School:** ES American School was founded in 1999 and offers an independent, coeducational, American Elementary, Middle, and Senior High School program located in Barcelona, Spain. It is the objective of our school to provide students with an excellent academic experience which prepares them for the challenges of today's world. All students receive individual attention, close academic guidance and personal counseling, in order to ensure both the acquisition of academic competencies and the development of individual strengths and talents. Students follow an American academic program, but also benefit from the multitude of cultures represented by their teachers and fellow students.

The Barcelona campus of ES American School is located within the world-class facilities of the Emilio Sánchez Academy, with an emphasis on intensive tennis training and physical conditioning. Sports are an essential part of the curriculum. The education of a student-athlete is not only based on technical, tactical, and physical training, but also includes a solid academic and social foundation. Our curriculum encourages active participation, a healthy lifestyle, and an enjoyable educational atmosphere.

**Faculty:** Our faculty members mirror the national diversity of our students and many have Masters or Doctorate degrees. It is the caring and nurturing nature of our faculty that separates us from other schools and establishes a high standard of excellence for all students.

**Accreditation and Memberships:** We are accredited by the Middle States Association (MSA-CESS). We are also recognized in Spain as a *Centro Extranjero* (foreign school) by the *Generalitat de Catalunya* and the Spanish Ministry of Education. Our school is a member of the Mediterranean Association of International Schools (MAIS) and the Barcelona International Schools Association (BISA).

**Enrolled students:** 141  
**Faculty:** 24  
**Administration:** 7  
**Grade levels:** 1<sup>st</sup> - 12<sup>th</sup> Grades  
**Average number of students per class:** 14  
**Countries represented:** 39

**Elementary School – uses standards grading**  
**Middle & High School Grading System:**  
Letter grades are earned using the following scale:

Grade		Quality Points	
A	94-100	4.0	Excellent
A-	90-93	3.75	
B+	87-89	3.25	Very good
B	84-86	3.0	
B-	80-83	2.75	
C+	77-79	2.25	Satisfactory
C	74-76	2.0	
C-	70-73	1.75	Below average/Pass
D	60-69	1.0	
F	0-59	0	Fail

**Senior High School**  
**Graduation Requirements:**

Course	Credits
English	4
Mathematics	4
Social Studies	4 (American History required)
Science	4 (Biology required)
Foreign Languages	2
Physical Education	2 (.25 credits per semester)
Electives	4
<b>Total Credits:</b>	<b>24</b>

## Standardized Test Results

### Class of 2023 SAT Average Scores

Reading	554
Math	580

### Worldwide SAT Average Scores 2021

Reading	541
Math	538

### AP Scores 2019-2022



- AP Computer Science\*\*
- AP Microeconomics
- AP Macroeconomics
- AP Spanish Language & Culture
- AP Calculus AB\*
- AP Comparative Government & Politics
- AP Statistics
- AP English Literature & Composition \*\*\*

-- AP Scores World Average

\*2021-2022 Offered as a core class.

\*\*2021-2022 Not offered.

\*\*\* 2021-2022 First year offered

American University of Paris, France  
Auburn University, Alabama  
Auburn University at Montgomery, Alabama  
Augustana College, Illinois  
Bocconi University, Italy  
Bradley University, Illinois  
California State University at Los Angeles, California  
City University of New York: Baruch College, New York  
City University of New York: Hunter College, New York  
Columbia University, New York  
Cornell University, New York  
Davidson College, North Carolina  
Duquesne University, Pittsburgh  
DePaul University, Illinois  
Elon University, North Carolina  
Emory University, Georgia  
ESADE, Barcelona, Spain  
European University, Barcelona, Spain  
Fairleigh Dickinson University, New Jersey  
Flagler College, Florida  
Florida Atlantic University, Florida  
Florida Gulf Coast University, Florida  
Furman University, South Carolina  
George Mason University, Virginia  
Georgia Southern University, Georgia  
Georgia Tech University, Georgia  
Glion Institute, Switzerland  
Indiana-Purdue University at Fort Wayne, Indiana  
John Cabot University, Rome, Italy  
King's College London, UK  
LaSalle University, Barcelona, Spain  
Lehigh University, Pennsylvania  
Lewis and Clark State College, Idaho  
Loyola Marymount University, California  
Lynn University, Florida  
Marquette University, Wisconsin  
New Jersey Institute of Technology, New Jersey  
New York University, New York  
Ohio University, Ohio

## University Placement

Currently, ninety-eight (98) percent of our high school graduates have pursued a university career, while the remaining two (2) percent have followed a professional athletic career. Many factors, such as major area of study, high school grades, SAT and TOEFL results, scholarships, personal finances, and athletic ability can determine where a student may attend university. Parents and students should be advised that ES American School does not prepare students for the Spanish "Selectividad" exam. Graduates of ES American School may apply to take the "Selectividad para Extranjeros" if they wish to enter Spanish universities.

## University Matriculation

Success doesn't just end in the classroom. Based on our student's outstanding academic and athletic achievements, they have attended the following colleges and universities in the United States and Europe: \*\*

One of the major goals and achievements of our school is the emphasis placed on our students attending university upon graduation. Since most of our student population is comprised of student-athletes who may wish to pursue their athletic skills at the university level, we are registered with and carefully abide by the academic requirements of the National Collegiate Athletic Association (NCAA), National Junior College Athletic Association (NJCAA), and the National Association of Intercollegiate Athletics (NAIA). All students wishing to play with a collegiate team in the United States must meet the academic and amateur guidelines as prescribed by the NCAA, NJCAA, and NAIA. Students are encouraged to plan early and should talk with the Head of School, Principals, or Guidance Counselor for additional information about career counseling.

Pace University, New York City  
Pennsylvania State University, Pennsylvania  
Pepperdine University, California  
Rice University, Texas  
Rochester Institute of Technology, New York  
Saint Bonaventure University, New York  
Saint John's University, New York  
Saint Joseph's University, Philadelphia  
Saint Mary's College, California  
Saint Peter's College, New Jersey  
Sarah Lawrence College, New York  
Savannah College of Art and Design, Georgia  
Southern Illinois University at Carbondale, Illinois  
The Ohio State University, Ohio  
Temple University, Pennsylvania  
Texas A&M University, Texas  
Trinity University, Texas  
University of California at Berkeley, California  
University of California at Los Angeles (UCLA), California  
University of Colorado, Colorado  
University of Florida, Florida  
University of Illinois at Chicago, Illinois  
University of Kansas, Kansas  
University of Miami, Florida  
University of North Carolina at Wilmington, North Carolina  
University of North Florida, Florida  
University of Richmond in London, England  
University of South Carolina, South Carolina  
University of South Florida, Florida  
University of Texas at Arlington, Texas  
University of Virginia, Virginia  
University of Wisconsin, Wisconsin  
University of Wisconsin-Madison, Wisconsin  
Wake Forest University, North Carolina  
West Virginia University, West Virginia

\*\* This university placement list denotes only where students have "attended" college/university. A list showing where our students have also been accepted would be substantially longer.

# ACADEMIC CALENDAR 2023-2024 Updated February 13, 2023

## FALL SEMESTER 2023

Month	Mo	Tu	We	Th	Fr	Sa	Su
Aug-23	28	29	30	31	1	2	3
Sep-23	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	1
Oct-23	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
Nov-23	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	1	2	3
	4	5	6	7	8	9	10
Dec-23	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
	1	2	3	4	5	6	7
Jan-24	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
Feb-24	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	1	2	3
	4	5	6	7	8	9	10
Mar-24	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
	1	2	3	4	5	6	7
Apr-24	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	1	2	3	4	5
	6	7	8	9	10	11	12
May-24	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
Jun-24	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	1	2	3	4	5	6	7
Jul-24	1	2	3	4	5	6	7







Aug 26	Official <b>Digital SAT Tests</b> – 11 <sup>th</sup> & 12 <sup>th</sup> grade students only
Aug 28-Sep 3	Teacher Professional Development
Sep 4	<u>Class start date and students Orientation Day</u>
Sep 5	<u>Middle and High start date</u>
Sep 11	Diada – <b>No Classes / No Tennis Training</b>
Sep 25	Día de la Merce – <b>No Classes / No Tennis Training</b>
Oct 7	Official <b>Digital SAT Tests</b> – 11 <sup>th</sup> & 12 <sup>th</sup> grade students only
Oct 12	Columbus Day – <b>No Classes / No Tennis Training</b>
Oct 13	School Holiday only – <b>No Classes / No Tennis Training</b>
Oct 25	PSAT/NMSQT – 11th grade students only (tentative date)
Oct 27	PYP Unit of Inquiry review – <b>No Classes in ELEMENTARY ONLY</b>
Nov 1	All Saint's Day – <b>No Classes / No Tennis Training</b>
Nov 4	Official <b>Digital SAT Tests</b> – 11 <sup>th</sup> & 12 <sup>th</sup> grade students only
Nov 10	Professional Development Day – <b>No Classes / No Tennis Training</b>
Dec 2	Official <b>Digital SAT Tests</b> – 11 <sup>th</sup> & 12 <sup>th</sup> grade students only
Dec 6	<i>Día de la constitución</i> – <b>No Classes / No Tennis Training</b>
Dec 8	<i>Día de la Inmaculada</i> – <b>No Classes / No Tennis Training</b>
Dec 11-13	Final Examination Revision Days
Dec 14-20	Final Examination Days ( <b>Scheduling tournaments or travel during the final exam days is NOT permitted as exams cannot be taken early or recuperated after these official dates</b> ).
Dec 19	PYP Unit of Inquiry review – <b>No Classes in ELEMENTARY ONLY</b>
Dec 21	<u>Recommended Departure / Travel Day</u>
Dec 25, 26 & Jan 1	<b>Facilities are closed</b>

## SPRING SEMESTER 2023

Jan 8	<u>Classes resume after Winter Break</u>
Feb 8	PYP Unit of Inquiry review – <b>No Classes in ELEMENTARY ONLY</b>
Feb 9-13	School Holiday only – <b>No Classes / Tennis Training Available</b>
Mar 9	Official <b>Digital SAT Tests</b> – 11 <sup>th</sup> grade students only
Mar 22	PYP Unit of Inquiry review – <b>No Classes in ELEMENTARY ONLY</b>
Mar 23-Apr 1	Spring Break ( <i>Semana Santa</i> ) - <b>No Classes / Tennis Training Available except March 29 and April 1</b>
Apr 2	Professional Development Day – <b>No Classes / Tennis Training Available</b>
May 1	<i>Día de los trabajadores</i> – <b>No Classes / No Tennis Training</b>
May 4	Official <b>Digital SAT Tests</b> – 11 <sup>th</sup> grade students only
May 10	PYP Unit of Inquiry review – <b>No Classes in ELEMENTARY ONLY</b>
May 17	School Holiday only – <b>No Classes / Tennis Training Available</b>
May 20	<i>Pentecost Monday</i> – <b>No Classes / No Tennis Training</b>
Jun 1	Official <b>Digital SAT Tests</b> – 11 <sup>th</sup> grade students only
Jun 3-7	12th Grade – Final Examination Revision Days
Jun 10-14	12th Grade – Final Examination Days
Jun 10-13	6th-11th Grade – Final Examination Revision Days
Jun 17-20	6th-11th Grade - Final Examination Days ( <b>Scheduling tournaments or travel during the final exam days is NOT permitted as exams cannot be taken early or recuperated after these official dates</b> ).
Jun 21	<u>Graduation Ceremony</u>
Jun 22	<u>Recommended Departure / Travel Day</u>
Jun 24 – Jul 5	Teacher's Professional Development

### VERY IMPORTANT:

Please do **not** schedule vacation holidays or travel during school days or final examination periods. Homework, exams or other assignments will **not** be permitted to be recuperated outside of the official academic calendar. Holidays must be scheduled only during periods when there are no classes.

	School Start/Recommended Departure
	Professional Development Day
	Holidays – No School
	Final Exams
	Final Exam Revision Week
	Other

## ES AMERICAN SCHOOL - CAMPUS MAP



**CAMPUS MAP - English**

1. Transportation Station
2. Residence and ESAS Administration Offices
3. ES American School - Classrooms, Library and Science Lab
4. Mental Coach Office
5. Video Lab
6. Tournaments and Coaches' Office
7. Players' Lounge
8. Tennis Courts
9. Energy Point
10. *La Masía* Restaurant and Cafeteria
11. ESA Reception
12. ESA Administration Offices – 2<sup>nd</sup> and 3<sup>rd</sup> floor
13. Pro-Shop
14. Physiotherapy
15. Bungalows
16. Fitness Center
17. ES American School - Elementary Building
18. Campus Psychologist and Learning Specialist
19. Carpa Pequeña – Multi-Purpose Space
20. Carpa Grande – Multi-Purpose Space

**MAPA DEL CAMPUS - Español**

1. Estación de Transporte
2. Residencia y Oficinas de ES American School
3. ES American School – Aulas, Biblioteca y Laboratorio de Ciencias
4. Oficina de Psicología Deportiva
5. Video Lab
6. Oficina Técnica
7. Sala de jugadores
8. Pistas de Tenis
9. Energy Point
10. Restaurante La Masía y cafetería
11. ESA Recepción
12. ESA Oficinas de administración - 2<sup>º</sup> y 3<sup>º</sup> planta
13. Tienda
14. Fisioterapia
15. Bungalós
16. Departamento Ciencias del Deporte – Gimnasio
17. ES American School – Escuela Primaria
18. Departamento de Psicología y Psicopedagogía
19. Carpa Pequeña – Espacio Multiusos
20. Carpa Grande – Espacio Multiusos

## ES American School - Student Daily Schedules

Elementary School Students – 1st-5th Grade			
TIME	ELEMENTARY WITH TENNIS TOP	ELEMENTARY	TIME
8:45-11:00	Morning Classes	Morning Classes	8:45-11:00
11:00-11:10	Snack Break	Snack Break	11:00-11:10
11:10-13:00	Mid-day Classes / Tennis	Mid-day Classes	11:10-13:00
13:00-14:15	Lunch / Recess	Lunch / Recess	13:00-14:15
14:15-16:05	Afternoon Classes	Afternoon Classes	14:15-16:05
16:15-17:45	Tennis Top		

Middle School Students – 6th-8th Grade			
TIME	MIDDLE	PHYS ED	TIME
8:00-8:50	Academic Class 1	Academic Class 1	8:00-8:50
8:55-9:45	Academic Class 2	Academic Class 2	8:55-9:45
09:50-10:40	Academic Class 3	Academic Class 3	9:50-10:40
10:40-10:50	Energy Point	Energy Point	10:40-10:50
10:50-11:00	Break – 10'	Break – 10'	10:50-11:00
11:00-12:00	Tennis	Phys. Ed.	11:00-12:00
12:00-12:05	Break – 5'	Break – 25'	12:00-12:25
12:05-13:05	Phys. Ed.	Enrichment Class 4	12:30-13:15
13:05-13:25	Shower 20'	Break – 10'	13:25-14:05
13:25-14:05	Lunch	Lunch	13:25-14:05
14:05-14:55	Academic Class 4	Academic Class 5	14:05-14:55
15:00-15:50	Academic Class 5	Academic Class 6	15:00-15:50
15:50-16:00	Break – 10'	Study Hall (Optional)	15:55-16:40
16:15-18:15	Tennis		

## High School Students - 9th-12th Grade

TIME	HIGH SCHOOL	PHYS ED	TIME
8:00-11:00	<b>Groups A&amp;B:</b> 1.5 hrs Tennis & 1 hr Fitness		
	<b>Group C:</b> 3 hrs Tennis		
	Shower - 20'		
11:20-12:15	Academic Class 1	Academic Class 1	11:20-12:15
12:15-12:55	Lunch	Lunch	12:15-12:55
12:55-13:50	Academic Class 2	Academic Class 2	12:55-13:50
13:55-15:25	<b>Groups A&amp;B:</b> 1.5 hrs Tennis	Phys. Ed.	14:05-15:05
	<b>Group C:</b> 1hr Fitness		
	Shower - 25'	Shower - 45'	
15:50-16:40	Academic Class 3	Academic Class 3	15:50-16:40
16:45-17:35	Academic Class 4	Academic Class 4	16:45-17:35
17:40-18:30	Academic Class 5	Academic Class 5	17:40-18:30
	Break - 5'		
18:50-19:50	Study Hall (optional)		

## COSTS AND FEES – ACADEMIC YEAR 2023-2024

Updated February 2, 2023

ES American School Costs and Fees	Elementary School (1st-5th grade)		Middle School (6th-8th grade)		High School (9th-12th grade)	
	Annual	Semester	Annual	Semester	Annual	Semester
Tuition (3% reduction if entire year paid in advance)	12,140€	6,070€	10,450€	5,225€	10,970€	5,485€
Application Fee: (new students only)	195€	195€	195€	195€	195€	195€
Legacy Fee (new students only)	4,000€	4,000€	4,000€	4,000€	4,000€	4,000€
Library Fee	80€	40€	80€	40€	80€	40€
Activities Fee	440€	220€	440€	220€	440€	220€
Materials & Books	500€	500€	500€	500€	500€	500€
Physical Education & Enrichment Program	Included	Included	3,170€ *	317€/month*	3,170€ *	317€/month*
Lunch ** (payable to ESA)	Included	Included	Optional 2,500€ **	Optional 250€/month**	Optional 2,500€ **	Optional 250€/month**
Energy Point * (payable to ESA)	Included	Included	Optional 450€ *	Optional 45€/month*	Optional 450€ *	Optional 45€/month*
Transportation (payable to ESA)	Optional 2,000€	Optional 200€/month	Optional 2,000€	Optional 200€/month	Optional 2,000€	Optional 200€/month
ESA Tennis Training (payable to ESA)	<b>Not Included - see ESA Programs and Fees</b>					

\* Included for ESA Annual Players

\*\* Included for ESA Boarders

Total Compulsory School Fees (Optional services not included)	Elementary (includes lunch & snack)	Middle School	High School
Returning Student – Not ESA tennis player	13,160€	14,640€	15,160€
New Student – Not ESA tennis player	17,355€	18,835€	19,355€
Returning Student – ESA tennis player***	13,160€	11,470€	11,990€
New Student – ESA tennis player***	17,355€	15,665€	16,185€

\*\*\* ESA tennis players are considered those enrolled in the annual / semester programs “annual program”, “Tennis Top” or “part-time program”.

### LEARNING SUPPORT FEES

Our faculty is skilled at providing personalized attention; however, where we feel students need additional support, it will be **obligatory** to contract either **Support Plan A** or **Plan B**. The plans offer either moderate or intensive learning support depending on a student's needs and **must be paid in advance**:

Semesters	Support Plan A	Support Plan B
Fall Semester	900€	1.300€
Spring Semester	1.700€	2.500€

#### Additional Information:

1. Payments should be made in advance each semester, on August 31 and December 31.
2. There is a **"Family Reduction Plan"** of a 5% reduction of tuition only and 20% reduction of legacy fee only for the next sister or brother enrolled at the same time at ES American School. Not applicable to Library or Activities.
3. Tuition reductions are not cumulative. Please consult with us for details.
4. There is a Graduation fee of 400€ for 12<sup>th</sup> grade students only.
5. Private tutorials are charged at 55€ per class.
6. Please consult with the ESA for fees related to optional services such as **Medical Insurance** (Included for ESA annual tennis players), **Student Residence Card Process**, **Student Residence Card Renewal**, and **NIE / EU Registry Process**.

## RESERVATION DEPOSIT

**RESERVATION DEPOSIT PAYMENT of €2,000 (payable 2 weeks after admission)** is credited towards tuition, and textbooks and materials. The tuition portion is non-refundable, and the corresponding textbooks and materials fee is refundable only if the student withdraws before the first day of classes.

## REFUND POLICY

Students who officially withdraw will be eligible to receive a refund of tuition and fees according to the following schedule:

Time Frame	Refund	Notes
Before the first day of classes	100%	The Application Fee, Tuition Deposit and Legacy Fee are non-refundable.
In first 30 calendar days of the semester	50%	Students who are dismissed from the school for disciplinary reasons are not eligible to receive a refund, and parents are fully responsible for any outstanding fees at the time of dismissal.
In second 30 calendar days of semester	25%	
After first 60 calendar days of the semester	0%	

## PAYMENT INFORMATION

Please use the following instructions to complete your school payments. All school fees must be paid in euros.

### **BANK TRANSFER**

(Please indicate the **name and last name of the student** when sending payment by bank transfer.)

<b>Bank Name:</b>	Banco Sabadell Atlántico
<b>Bank Address:</b>	Carrer Diputació 259, 08007 Barcelona, Spain
<b>Account Holder:</b>	<b>Global American School Inc. Sucursal en España</b>
<b>Account Number:</b>	0081 0025 21 0003225532
<b>Swift Code:</b>	BSABESBBXXX
<b>IBAN:</b>	ES 11 0081 0025 21 0003225532

**IMPORTANT:** Bank transfer charges and commissions at origin and at destination have to be paid by the payer. Please include sufficient funds to cover these extra charges. Indicate the correct account holder name as shown above when making the transfer. Please email us proof of bank transfers or payments made directly to the bank.

**Email:** [admin@es-school.com](mailto:admin@es-school.com)

**Payment in cash:** May be deposited directly at any Banco Sabadell branch in Spain using the account information indicated above.

**Payment by credit card:** If you prefer this mode of payment, please email or mail us the following signed Credit Card Authorization.

### **CREDIT CARD AUTHORIZATION**

I hereby authorize Global American School Inc. Sucursal en España (DBA ES American School in Barcelona), to

charge my \_\_\_\_\_ (*Visa, Master Card, American Express*) credit card number

\_\_\_\_\_ with a credit card expiration date of \_\_\_\_ / \_\_\_\_ (*Month/Year*) in the amount

of \_\_\_\_\_ euros for services and/or fees rendered on behalf of \_\_\_\_\_ .  
Student's Name

☐ I would like all school fees and invoices charged to the above credit card when due.  
(Please check this box and initial below to authorize recurring payments)

Initials: \_\_\_\_\_

You may email this signed authorization or mail it to the address below at your earliest convenience.

Signed,

Date

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Phone Number or Email Address

## VISA INFORMATION

### Step 1

1. Once accepted to ES American School in Barcelona, you will receive an official acceptance letter.
2. Please send payment of the €2,000 **non-refundable** tuition deposit to ES American School in Barcelona.
3. Citizens of the European Union do not need a visa to study in Spain.

### Step 2

Please contact the Visa Section of the nearest Spanish Consulate to determine if the applicant will need a Student Visa. Depending on the consulate, it takes approximately one to two months to obtain a student visa. Please apply early. Requirements vary from country to country. If a student visa is required, it must be procured in the student's country of permanent residence prior to travelling to Spain. It is not possible to change a Tourist Visa to a Student Visa once in Spain.

**The visa application requirements may vary from country to country; however, the Spanish authorities normally emphasize the need for:**

- » Visa application (to be provided by the Consulate)
- » Proof that the student has adequate funds to study in Spain. A statement of financial support for the period of study in Spain. A sworn affidavit of support by the parents or guardians, or a financial bank statement showing a minimum income of €1,000 (one thousand euros) per month for the student's stay in Spain.
- » Health Certificate (medical certificate from physician).
- » Proof of medical insurance coverage (not just accident insurance), stating that all medical expenses of the student will be covered during his or her stay in Spain. Our school can optionally provide you with insurance that will comply.
- » The admission letter to ES American School in Barcelona. In most cases, consular authorities will ask for a letter in Spanish from the school confirming enrollment. In other words, that the student has been admitted, including the specific dates and number of hours per week and the type and level of studies to be completed in Spain. The Head of School will send you this enrollment confirmation **after payment of the tuition deposit**.
- » A notarized Parental Authorization letter by which the student is permitted to travel to Spain to live and study for a specific period of time.
- » In some cases, Spanish authorities may require pre-payment of a full academic year before they may consider visa applications. If tuition pre-payment is required, please proceed to forward payment following the instructions provided with the acceptance letter. Once payment is received, we will provide a letter for the Embassy confirming the amount paid. Paying the full fees for the entire year is a good way to show that the student's parents are financially sound. Parents also receive a tuition reduction for paying the entire year in advance.
- » The Embassy may ask for proof of accommodation while in Spain. In the case that the school arranges accommodation with a host family, payment in advance of five (5) months of accommodation is required before we can send the necessary document to the Embassy. Please contact Mr. Carlos Lizardi, Director of Admissions, at [clizardi@es-school.com](mailto:clizardi@es-school.com) for more details. Students attending a tennis program at Emilio Sánchez Academy must arrange accommodation directly through the Academy. The Academy will also provide the necessary documents for the visa.

Please note that if the visa application is denied or if the student decides not to attend before classes begin, we will return the tuition payment (and accommodation fees, if applicable) except the non-refundable tuition deposit. This deposit will only be reimbursed if the parents provide us with written proof from the Embassy indicating that the student visa was denied.

Once in Barcelona the student must obtain a Student Residence Card (unless he or she is a European Union national). To obtain this card, the student must bring the following:

- » A valid passport.
- » A student visa type "D" stamped on the passport by the Spanish Consulate.
- » Have an immigration entry date stamp on the passport showing the date of entry into Spain or the European Union. (Please insist that the student must get this immigration entry date stamped on the passport upon entry at the airport!)
- » Proof of medical insurance stating that all medical expenses will be covered during the student's stay in Spain.
- » Notarized Parental Authorization letter in Spanish signed by both parents stating that the student is permitted to travel to Spain to live and study for a specific period of time. (Our school can provide a sample letter for this purpose.)
- » Photocopy of both parents' passports including the page showing their signatures.
- » Enrollment confirmation letter (to be provided by the school)
- » Proof of domicile from the head of the student's host family or the ES Academy if staying on campus (to be obtained when in Barcelona)
- » Four passport size pictures with white background.